

MONTHLY MEETING



PRESCHOOL
CANADA
Early Learning Academy

Date: 22/04/2022

Time: 1:00 pm – 1:55 pm

Facilitator: Shima

Attendance

| Haifa | Ericka | Lorraine | Randy | Jessica | Debbie

Time	Item	Speaker
1:05	Welcoming the team	Shima/ Team
	<ul style="list-style-type: none">- Head Office spoke about the new project with the new regulation of the CWELLCC (Universal Childcare)- Head Office spoke about refunding the parents when we receive the money from the government to do so.- The Head office spoke about the importance of knowing the requirements to meet the criteria for the CWELLCC application process.- The Head office mentioned the requirements were sent on page 6 of the memo from the Ministry of Education regarding calculating the fees.- Head Office mentioned we are all waiting to connect with System Managers who will provide us with all the information needed.- Head office mentioned the table with the Capped fees (not understandable at the moment) and more details to come with the System Manager. Such as answering the questions about when to start the fee cap, and the System manager will ask for more information regarding the site finance in the meeting.- Head office will attend the meeting with the Guelph team, and the county will get back to the sites to inform them of the main points that were discussed.	
	CWELLCC (Universal Childcare) Staff pay \$18	Lorraine/ Jessica/Ericka/ Randy/Shima
	<ul style="list-style-type: none">- Lorraine mentioned that it is tough to pay a high pay to the staff, and she would like to know if the government mentioned the \$18 pay how this will be done as well; she asked Randy how much he offers the new staff; he mentioned 17 + two from the region.- The Head office explained the information was not released yet regarding this matter.- Ericka mentioned that the \$18 would be for the staff who have a director's approval, and as well the owners have to provide benefits to the team- Head office and Jessica mentioned that the \$18 is only for the RECE, and there was no information regarding benefits. In contrast, it was not mentioned in any of our meetings.	

Time 1:40	Communicating with parents	Randy/ Shima/Ericka/Haifa/ Jessica
	<ul style="list-style-type: none"> - Shima explained that during the site visits, almost all the sites asked about how to deal with parents and how the staff needed to communicate - Ericka explained a scenario that took place at her site, and the team reflected on how to deal with the situation; we can balance on how to prevent the situation from retaking place in a professional way even if we are super mad - Shima explained that we always have to deal with our clients as they are always right, even if not, and explained how we could start the communication process with them. - Haifa explained another scenario of how her staff communicated with parents and how she dealt with them. - Shima mentioned the communication skills that the staff can use when communicating with parents and referred them to the PowerPoint on the back page as a reference. 	
Time 1:55 pm	Closing	Shima
	<ul style="list-style-type: none"> - The Head office asks if any campuses receive any emails from their region or Ministry of Education to share them with the Head Office. - Head office asks if anyone has any questions before ending the meeting, and if you need any help or support, we are here for you. - The Head office mentioned that if you have any topics, you would like to share, please email them. 	

Note: Innisfil team did not attend the meeting.

*Meeting minutes documented by Shima Hasan