



PRESCHOOL  
CANADA  
*Early Learning Academy*

### Dress Code Policies

Employees are the face of Preschool Canada. We want members of the community, parents, and our children to view us as caring, capable, and professional employees. Dressing neatly, wearing clean, wrinkle-free, and well-maintained clothes show professionalism. The dress code requires that employees are to be suitably dressed to demonstrate a professional appearance, to ensure ease and safety of supervision, and to reflect the spirit of the organization.

The nature of daily work for educators and caregivers is very hands-on and requires bending, sitting on the floor and running after little ones, so the dress code for early childhood educators should include comfortable non-restrictive clothing.

#### Dresscode requirements for all employees

- - Tube tops, halter tops and tops with spaghetti straps (tops must have a shoulder of approximately two (2) inches or five (5) cm or more) and cleavage should not be shown.
  - Abbreviated shorts, skirts or dresses that do not allow bending without exposing what would be viewed by others (parents, children, visitors, colleagues) as inappropriate
  - Low cut pants
  - Leggings or tight-fitting exercise clothing (e.g., bicycle shorts)
  - Jeans that are ripped/torn (including jeans that have ripped across the upper leg or the knees).
  - No flip flops for safety.

#### NOTE

All employee are required to wear Preschool Canada Tops, **Monday through Thursday**. Options of short and long sleeves are available.

Please see Back Office for Order forms, price list, and styles to choose from.

It is suggested that all centers order a couple extra to keep on hand in the event a staff forgets to bring one on the day of there shift.



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All ordered are to be placed through head office.

[Info@preschoolcanada.com](mailto:Info@preschoolcanada.com)

On **Fridays**, employees are welcome to dress down in a manner that is tasteful and does not impede the ability to perform daily task and duties.

Directors are responsible for monitoring the dress code and ensuring all staff complies. If the Supervisor determines that the dress code has been contravened, the Supervisor may send the employee home to dress appropriately. The employee will not be paid for the period that s/he is absent in order to return to the centre with the appropriate clothing.

Staff signature :

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Directore signature :

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