

BIWEEKLY MEETING



PRESCHOOL
CANADA
Early Learning Academy

Date: 08/10/2020

Time: 1:00 pm – 1:45

pm Facilitator: Shima

Hasan

Attendance

| Sandra | Lorraine | Shima | Jessica | Ericka | Leila | Randy | Archie

Time	Item	Speaker
1:05	Welcoming the team <ul style="list-style-type: none">- Head office understands the upcoming changes that are happening with COVID-19. Head office asks how the sites are taking the new changes and if any of the updates have helped them through the process.- Head office asks if any sites would like to share any feedback in regard to the new changes to the COVID-19 Policies.- Lorraine - asked for new-updated COVID-19 policies for Durham Region (sent on Friday, October 9th, 2020).- Aurora site sent their new updates for their COVID-19 policies.- Head office explains that the screening tool is new and simple; parents are to screen their child. Sites are to follow their protocols set out in their Regions (updated policies)	Shima/Lorraine
1:10 – 1:25	Direction of Serious Occurrence <ul style="list-style-type: none">- Head office explains a new document that was created by the head office team to help support the site in how to report a serious occurrence.- Head office explains the Serious Occurrence document and explains the difference in the different Regions.- Head office explains the different categories for COVID-19 Illness.- Head office recommended the team to go through the document and they contact us if they need any help or support.	Leila/Shima

- Head office explains that many of the sites are posting wonderful pictures of the children's activities and their play through the day.
- Head office also notices that some of the photos posted on their Facebook page are a bit of a risky activity.
- Head office asks that everyone takes part in the feedback of what is risky activities.
- Guelph - Believes that many of the activities that most activities are risky, and that they do some risky activities at times - However making alterations so that they are following the new protocols.
- Guelph - Shares a sheet of a list of what can and cannot be used, how to clean the materials, and when materials can be returned to the classroom.
- Guelph - Feels that this list of what can and cannot be used helps them understand and plan accordingly. It also helps promote staff members to be able to plan for the children.
- Head office mentions that Guelph shares Learning Stories. Head office asks how this affects the learning stories and how teaching maintains physical distance.
- Guelph mentioned that they do smaller groups, and provide table top activities and focusing on what the children's interests are.
- Guelph challenges staff members that they bring materials out to show them.
- Head office asks if that any of the documentation that Guelph posts on Facebook or social media if she received any new families. Guelph mentions that she has had some new enrollments.
- Guelph speaks about doing tours during work hours, outdoor tours, and zoom calls.
- Brampton East - Peel region is different as they are a hot spot. Brampton East follows the policies to make sure everyone is safe.
- Brampton East has extra staff members in each room to help disinfecting materials. They are not doing any group work, distancing children through play, and making sure that their families understand that they are keeping their children safe.
- Brampton East sees that their programming is starting to become better as the days go by.
- Aurora - Agrees with Guelph and Brampton East due to risky practices. Staff members are doing really well with their programming, setting out activities individually so that the children can choose what they would like. Aurora has been following Public Health protocols in regards to the following disinfecting regulations.
- Aurora - sends out emails to parents for communicating with parents in regards to sharing details about their child's day.
- Aurora - Screening is being done via telephone; Temperature at the Screening Station and provides hand sanitizer
- Aurora - A few new tours, Aurora does their tours outside as well. New enrollments in December and a recent one in Preschool.

- Pickering - Agrees with Jessica. Pickering location is able to group children while outdoor play until they open the infant room in November.
- Pickering - Does tours in the evening after she has received confirmed parents that are interested in enrolling their child(ren). Pickering location also does a 15-20-minute teacher - new family zoom call before the start date.
- Head office explains that they are doing a great job and promoting their sites through their social media. Head office Highly recommended that when programming sites should try to maintain the physical distance and to share those pictures on social media, so parents and feel comfortable that preschool Canada are following the health protocols.
- Head office mentioned that staff should wear the mask and the face shield as required by Ministry of Education and public Health.
- Head office asks about the feedback for the highlighted parts in the new policies; Lorraine mentions that it has been helpful.

Activities:

- Head office will be sending out an email (Sent on Thursday October 8th) in regards to different activities that can be shared with the sites to incorporate and share with families.
-

Time	Item	Speaker
------	------	---------

Time	Concerns	Speaker
1:40 – 1:48	<ul style="list-style-type: none"> - Pickering location shares that she is worried about not being able to hire new staff members due to COVID-19 - Pickering location shares that cleaning and the new protocols are taking a toll on staff members and not sure how long they would last. - Brampton East shares the same worry, and especially when staff members are ill. - Head office explains that sites will need to continue to do interviews as much as possible. - Head office will also send out any emails or information that is brought to our attention to the sites for anyone who is looking to be hired. - Ericka - Wished that her emails were answered. Not sure who to contact via email, since the last minute, it was mentioned that sites were separated and have not been informed. Feels that she is having some difficulty reaching certain individuals and has not received any replies. - Head office asks about the Education department to Ericka. Ericka mentions that she has been receiving replies and she is not sure if it will continue to be like this or not. - Archie’s concern is to know if we have a list of contact information tables with the person's name and contact information and who their contact person is. - Head office explains that if anyone is sending any email to anyone to CC info@preschoolcanada.com and it will be solved accordingly. 	Shima/Lorraine Ericka/Archie/ Jessica

Note: - Brampton West, Innisfil, Whitby, and Melissa O did not attend the meeting.

Meeting-minutes documented by Leila Chaar