

PRESCHOOL CANADA LATE FEE FORM

Date: _____

Child (ren)'s Name: _____

Time Child(ren) Picked Up : _____

Staff on Duty: _____

As per PSC's Parent Handbook : A late fee of \$2.00 per minute, per child after our closing time will be charged directly to the parent, and is payable immediately to the staff members on duty. The lateness will be recorded in a log book, and repeated occurrences may be cause for your family to be withdrawn from the program. Please respect the closing times of the programs, and remember that staff are on their own time after: _____

Total Late Fees Owed : \$ _____ Paid in Full ? _____

Staff Signature : _____

Parent/Guardian Signature : _____

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As per PSC's Parent Handbook : A late fee of \$2.00 per minute, per child after our closing time will be charged directly to the parent, and is payable immediately to the staff members on duty. The lateness will be recorded in a log book, and repeated occurrences may be cause for your family to be withdrawn from the program. Please respect the closing times of the programs, and remember that staff are on their own time after 6:00 pm.

Total Late Fees Owed : \$ _____ Paid in Full ? _____

Staff Signature : _____

Parent/Guardian Signature : _____